**Neighbourhood Planning Regulation 14 Public Consultation –**

**Horsforth Neighbourhood Plan**

In accordance with Neighbourhood Planning Regulation 14, Horsforth Town Council is undertaking a public consultation and would like to invite comments from organisations and individuals on its Pre-Submission Neighbourhood Plan.

The public consultation runs from **Friday 26th October until Friday 7th December 2018.**

**Proposed Horsforth Neighbourhood Plan**

Horsforth Town Council has produced a Neighbourhood Plan which covers the whole of the civil parish of Horsforth, together with a small adjacent area of Cookridge ward to the east.  The plan contains a vision for Horsforth along with a set of objectives, planning policies and proposals and community actions to achieve the vision.  The planning policies within the plan seek to protect the character and meet the needs of Horsforth, with policies guiding new development, notably for housing, shopping, Leeds Trinity University, and traffic and transport and travel, as well as protection and enhancement policies relating to the green environment (including Local Green Spaces), the built environment and community facilities.

Following this consultation, the plan will be amended and then submitted to Leeds City Council, as required, for a further Regulation 16 consultation and independent examination. The plan, if successful at examination, will then proceed to a local referendum.  If the plan receives a majority vote the city council will adopt the plan which will then become part of the statutory development plan – the Local Plan - for Leeds.  Any planning applications submitted within the boundary will be determined in accordance with this plan.

**Aim of this consultation**

This consultation seeks your views on the content of the proposed Horsforth Neighbourhood Plan, together with the supporting Strategic Environmental Assessment (SEA) and Habitats Regulations Assessment (HRA) Screening Report.

**Availability of Documents**

The proposed Horsforth Neighbourhood Plan, Policy Proposals Map and SEA/HRA Screening Report are available here:-

 *(NB Ian - insert links)*

The plan, map, screening report, supporting documents and evidence base can be viewed at Horsforth Town Council’s website here:-

<http://www.horsforthtowncouncil.gov.uk/Horsforth-TC/Horsforth_Town_Council_17751.aspx>

**Deposit Locations**

Hard copies of the consultation document, including proposals map, are also available for inspection at the following deposit locations:

|  |  |
| --- | --- |
| **Horsforth Town Council Offices***Insert address* | *Insert opening hours* |
| **Horsforth Library** *Insert address* | Normal opening hours |
| **Secondary School *(insert name)* and Horsforth Primary School reception areas** | While visiting on school business or by arrangement - contact schools for details |
| **Horsforth medical and dental surgery reception areas** | While visiting on surgery business |
| **Horsforth Care Homes *(insert names)*** | While visiting or by arrangement – contact premises for details |
| **Horsforth Places of Worship** | Normal times of opening or by arrangement – contact premises for details |
| **Horsforth Social Clubs *(insert names)*** | Normal opening hours |
| **Horsforth’s sports clubs** | Available to members and their guests at normal times of opening |
| ***Others?*** |  |

*NB Martin – above table is for you to amend/edit/complete as you see fit*

In addition, the town council will be holding a public drop-in session during November *(NB Martin - insert details or direct to website for further future information).*

**How to Comment**

The town council welcomes your comments.  *Comments should be submitted, preferably electronically, using the following questionnaire link (insert link) or by completing the attached paper questionnaire and returning using the pre-paid return facility*. *Questionnaires will also be available at deposit points and the drop-in event and can also be returned by sending to either of the following addresses:-*

Email: *insert address*

Post: **Horsforth Town Council, *insert address***

Completed forms may also be handed in at the drop-in event.

The deadline for comments is **5pm on** **Friday 7th December 2018**.  The council cannot accept any late comments.

**Further Information**

Should you have any further queries about the Horsforth Neighbourhood Plan please contact the town council at *insert e-mail address* or telephone 0113 *insert phone number*.