

Pool-in-Wharfedale Neighbourhood Plan

PIWNP Steering Group Meeting

Monday 7th January 2019

Present:

Jeremy Griffin (Chair), Alexa Ruppertsberg, Jo Rowling, Cllr Barry Anderson, Ailsa Bearpark

Apologies:

Nicola Griffin, John Porter, Barbara Wheeler

Note taker: Ailsa

Previous minutes of meeting held 3 12 18 were accepted.

Review of minutes:

1. Pool-in-Wharfedale Parish Council (PPC): Jeremy reported that Parish Clerk John Ryan had gained information to ensure the NP was represented fully for compliance on the PC website. A page will be allocated to the plan. No further information had been received since previous meeting.
2. Funding: PPC has agreed to allocate £500 to cover Mike Dando's time (8 hours) in connection with Reg 14 and NPPF.
3. Key Conservation Views: These images have been revised in accordance with advice from Mike D.
4. Community Facilities Information: There is some confusion regarding what depth of information is required in the plan regarding footfall in the Half Moon, White Hart and Pool Pharmacy. The Otley Plan does not seem to contain this level of information. **Jeremy will contact Mike for clarification.**
5. Proposed layout of the plan: the pre submission document v6 was sent to Mike at the end of December. **Jeremy will follow this up with Mike.**

Meeting

1. Progress Check: Alexa and Jo have checked all appendices. Map work now to be completed. Map 5 – 2 new heritage areas to be shown. Map 6 – footpaths and cycleways to be marked.

It was initially agreed in the meeting that Jeremy will follow this up with LCC however later Alexa arranged with Barry Anderson that a meeting would be convened with Ian Mackay and others to obtain assistance from LCC with this part of the project.

2. Regulation 14 Consultation Circulation List: John has produced this list. All mentioned should be kept informed of the development of the NP. **Members of the NP steering group to check the list for any omissions.**

3. Master Map: This now needs to be completed through preparation of 3 separate Maps. Map1 to show Green Space
Map2 to show Heritage Assets
Map3 Community Facilities / Transport and Traffic references.
Alexa and Ailsa will complete Map 1 - Jo will complete Maps 2 & 3

4. Money: it is estimated the project has £1500 to allocate to final printing costs. **Jeremy will update the project plan with costs.**

5. Chair of PIWNP Steering Group: Due to business and personal commitments Jeremy will hand over chairing of the group to Alexa with immediate effect. All present expressed their appreciation of the hard work and effort Jeremy had contributed to the role.

6. Date and time of next meeting. **Monday 4th February 2019 7pm**