

Pool-in-Wharfedale Neighbourhood Plan

Notes of meeting held 24th January 2018

Present: Ian McKay (LCC Senior Planner with responsibility for Neighbourhood Plan Preparation Support), Cllr Barry Anderson, Cllr Ailsa Bearpark, Nic Griffin, Jeremy Griffin, John Porter, Cllr Jo Rowling

Apologies: Alexa Ruppertsberg, Gavin Barlow

This meeting was convened by Cllr Barry Anderson to enable the NP group to receive information and advice from Ian McKay (IM) in order to evaluate progress to date and identify the tasks outstanding to bring the NP process to completion.

1. IM complimented the group on preparation of the PID and the questionnaire enclosed which allowed comprehensive consultation with the community on the work of the group to date. This should stand the plan in good stead with the examiners at the final stage.
2. IM confirmed that Mike Dando (MD) the planning consultant assisting the group in the NP is working very effectively with a number of councils in the Leeds area.
3. IM looked over MD's project plan as presented to the group in July 17.
4. IM will provide copies of other plans to enable the group to assess how much more information to gather and evaluate the extent of content the Pool plan should include

Discussion of issues that were raised through consultation from the PID

5. IM acknowledged the strength of concerns that had been identified from analysis of the questionnaires. Most included calls for a by-pass to relieve traffic congestion through the designated area. He advised that Transport and Highways issues are very difficult to cover in a NP. Mention can be made in the NP regarding the feedback and concerns raised. After completion of the plan further attention and monitoring can continue through extended activity with the NP group/parish council.
6. Developers, Councillors, Planners, Planning Inspectors all use the completed NPs and references within will be helpful however the plan must be locally distinctive.

Support for the NP group.

7. IM said a planning office, Archie Noden, will be available throughout March, April and May 2018 to assist the group. Tasks could focus on ensuring clear evidence is included in the plan to support the policies. The officer will be a student undertaking a Masters' degree course in Planning and Housing.
8. A Basic conditions statement is required and can be written by the group without support from MD. This will be presented along side a Consultation Statement. The

statement explains the format of the plan along with reports of the agendas and minutes of meetings. No commentary is needed.

9. Basic Conditions Document: This relates to the National Plan Policy, Local Strategic Policy on the basis of general conformity, Promotion of Sustainable Development and European Standards.
10. IM will send documents to help in this. John Porter will assemble this information for the use of the group.

Funding:

11. A review of funding received to date was explained to IM. The parish council has obtained £9k to date from Locality. The PC has agreed to pay for a further tranche costs up to a maximum of £4.8k to cover work done on production of the PID, subsequent analysis and consultation. The PC has asked the group to ensure that all measures are used to minimise this sum.
12. IM reported an announcement of further funding is due to March 2018 however it is not clear at this stage whether PIWNP will be eligible to apply for this.

Taylor Wimpey Appeal:

13. If a pre submission document is finished before this appeal hearing takes place the parish council will be able to submit it to the planning inspector.
14. IM estimated the NP could be completed by spring 2019

Next meeting:

7 pm Monday 5th February 2018