

Pool-in-Wharfedale Neighbourhood Plan Steering Group

Notes of meeting 26th April 2017

Attending: Chair: Jeremy Griffin, John Porter, Cllr Barry Anderson, Cllr Gavin Barlow, Cllr Ailsa Bearpark, Cllr Jo Rowling, Pat Lazenby, Nic Griffin, Alexa Ruppertsberg and Mike Dando of Directions Planning Consultancy (DPC).

Apologies: None

1. Notes of previous meeting accepted with one amendment. Item 6 Line 6 “ The surface of the parking area is in immediate need of restoration.” Sentence removed.

2. Report of presentation to Parish Council:

Jeremy explained progress to date. The PC agreed to make the grant application to allow preparation of the PID

Jeremy confirmed the PC will underwrite costs of the steering group until the grant monies are received.

Discussion highlighted the need to involve both Pool village and the hamlet of Old Pool Bank in the NP. This may be enhanced by utilising the Wharfedale Greenway project.

3. Mike Dando gave an overview of the process for preparation of a Policy Indication Document (PID)

- i. Current funding system will finish 31st December 2017 therefore vital to arrange for submission of grant application as soon as possible. This is already underway through the Parish Council clerk.
- ii. PID is not a draft of the Neighbourhood plan, it is a presentation of general thrust of the findings of the steering group under the headings of the 4 events the staged. The feedback from the community will give a mandate for each of the policy areas.
- iii. DPC will use the data and reports supplied by the steering group to create 2 separate areas of the PID.
 - # hard policies which come under planning law
 - # aspirations and issues of concern where planning law does not apply
- iv. PID size will be c. 20 sides. This should give sufficient information for the community to be able to form a view about the contents of the final document.
- v. Order of the contents of PID will be by topic and in sequence of importance to the community.
- vi. Feedback/approval of the PID will include the option to specify the most important topic for each respondent. For information it was noted Adel had c. 300 respondents out of approximately 2500 delivered PIDs. This was thought to be a good response factor.

4. Identifying contents of NP where Planning Policy applies:

The following issues will be considered under planning law

- Access to highways
- Shops – must be supplied with adequate parking for customers.
- Listed buildings
- Conservation areas

Not covered under planning policy

- Sewage
- HGV's travelling through village
- Speeding
- Assets of community value

NB it is important to list Assets of community value plus those potential assets of non-heritage value.

5. Next steps:

The steering group will work on the 4 areas of consultation to be able to supply Mike with information for him to analyse all data and apply planning policy as appropriate.

Transport	Jo has already completed this section and this will be used as the model
Spaces	Jo and Ailsa
Living	Alexa and Gavin
Business	John and Nic

Jeremy will work across all groups to coordinate the format. Jo will remain the administrator of the document to ensure no confusion of data occurs.

Time scale: Groups to arrange their own contact dates and bring together their drafts at the next meeting on 7 pm Monday 5th June. Mike Dando will attend follow-up meeting 2pm on Monday 12th June – both in Pool Village Memorial Hall meeting room.

Date and time of next meeting:

7pm Monday 5th June 2017 at PVMH

2pm Monday 12th June 2017 at PVMH