



Pool-in-Wharfedale Parish Council

You are hereby summoned to attend the Annual meeting of Pool in Wharfedale Parish Council to be held at Old Pool Bank Village Hall, Quarry Farm Road, Old Pool Bank, Pool-in-Wharfedale on Monday 13th May 2019. The meeting will follow on from the Annual Parish Meeting which starts at 7.00pm.

J Ryan. Parish Clerk

Email poolparishcouncil@gmail.com

AGENDA

1. **ELECTION OF CHAIRMAN AND SIGNING OF THE DECLARATION OF OFFICE**
2. **ELECTION OF VICE CHAIRMAN AND SIGNING OF THE DECLARATION OF OFFICE**
3. **CHAIRMAN'S ANNOUNCEMENTS**
4. **PUBLIC PARTICIPATION**
Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
5. **DECLARATIONS OF INTEREST**
Declarations of Interest, in accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.
6. **TO ACCEPT APOLOGIES FOR ABSENCE**
7. **MINUTES OF LAST MEETING**
To approve the minutes of the Council meeting held on the Monday 8th April 2019.
8. **OUTSIDE BODIES, WORKING PARTIES, COMMITTEES AND PANELS**
To appoint councillors to Outside Bodies, Working Parties, Committees and Panels for the municipal year 2019/20.
9. **CALENDAR OF MEETING FOR 2019/20**
To approve a calendar of meetings for the next municipal year 2019/20.
10. **INTERNAL AUDIT REPORT AND ANNUAL RETURN TO EXTERNAL AUDITOR**
To receive information on the Outturn budget for 2018-19 and amendments to the outlined budget for 2019-20. To accept the process for the Council's Internal Audit and to approve the Annual Return to the External Auditor.
11. **NEIGHBOURHOOD PLAN**
To receive an update on the development of a neighbourhood plan.
12. **TRAFFIC CONCERNS IN POOL**
To discuss problems and any progress from Leeds Council Highways Department on traffic issues in Pool.
13. **HONORARY CITIZEN AWARD**
To discuss the process and receipt of applications for the Citizen Award 2019/20.
14. **PLANNING APPLICATIONS**
To comment on any planning applications received.
15. **CLERK'S REPORT**
To receive information from the clerk.
16. **REPORTS FROM MEMBERS**
To receive reports from Members of meetings attended in the last month.
17. **MONTHLY FINANCE REPORT**
To receive the Monthly Finance Reports and to approve the Schedule of Payments for April 2019.
18. **TO CONSIDER ITEMS FOR FUTURE AGENDAS**