

# Pool-in-Wharfedale Parish Council

Minutes of the meeting of Pool-in-Wharfedale Parish Council Finance Committee held at Old Pool Bank Village Hall, Quarry Farm Road, Pool in Wharfedale on Monday 10<sup>th</sup> April 2017 at 6.00pm.

**Present:** Councillor Morris in the Chair and Cllrs Bearpark and Rowling.

**In attendance:** Parish Clerk J.Ryan

**FC2017/208 Public Participation**

No members of the public were present.

**FC2017/209 To accept apologies for absence.**

Apologies for absence were received from Councillor Lee.

**FC2017/210 To receive any declarations of personal and prejudicial interests in items on the agenda.**

The clerk asked councillors to note that DCLG guidance in relation to dispensations allowed them to participate in council business connected with council tax. "Any payment of, or liability to pay, council tax does not create a disclosable pecuniary interest as defined in the national rules; hence being a council tax payer does not mean that you need a dispensation to take part in the business of setting the council tax or precept or local arrangements for council tax support".

**FC2017/211 To approve the minutes of the Meeting held on the 21<sup>st</sup> November 2016.**

The minutes of the meeting held on the 21<sup>st</sup> November 2016 were approved by Finance Committee proposed by Councillor Bearpark and seconded by Councillor Rowling.

**FC2017/212 To receive information arising from the minutes that is not listed elsewhere on the agenda.**

Councillors noted that research regarding Community Assets was ongoing.

**FC2017/213 To receive a position statement on the Budget for 2017/18.**

The clerk reported that levels of income for the Budget 2017/18 had been adjusted to reflect the need to increase salary costs in the light of increased pension payments, information received after the budget discussions had begun.

A report on the West Yorkshire Pension Fund Actuaries findings on our pension plan was tabled by the clerk. The report explained the findings and laid out the action needed.

The report and changes to the final budget were approved by the Committee, Councillor Morris moved the resolution to approve the recommendations, this was seconded by Councillor Bearpark.

**FC2017/214 To discuss the outturn position on the Budget for 2016/17.**

The clerk tabled a report showing the outturn income and expenditure figures for the year. The Committee were asked to note the overspend particularly on the Printing etc. Budget (new leases), the Amenity Budget (playground repairs, new equipment), Trees & Hedges Budget (new trees in the Woodland, Salaries Budget (Pay awards) and the Greenway Budget (parish council contribution towards Greenway).

The overspend will be met from reserves.

Approval of the report was moved by Councillor Bearpark and seconded by Councillor Rowling.

**FC2017/215 To review the Council's Risk Assessment.**

The clerk reported that a new computer hard drive had been purchased to improve the security of council computer held information. All paper records held by the clerk (at his home) have been reviewed under the Council's Records Management Policy and some have been removed to a secure location at Old Pool Bank Village Hall. Computer held records were downloaded to the new hard drive and now rest with the Chairman, so these assets now sit in two locations. The hard drive will be updated on a regular basis.

Councillor Rowling moved that the updated Risk Assessment be approved, this was seconded by Councillor Morris.

**FC2017/216 To receive an update on progress towards the inspection for the Foundation Award.**

A report was tabled by the Clerk which laid out progress on the requirements for achieving Foundation Award status under the Quality Councils Award Scheme.

Councillors noted the report, a submission will be made early in the new financial year.

**FC2017/217 To agree items for inclusion on the agenda for the next meeting.**

Neighbourhood Plan Budget  
2017/18 Budget Forecast

**FC2017/218 Date and time of next meeting.**

Monday September 11<sup>h</sup> 2017 at 6.00pm

Meeting closed at 7.17pm.