

Pool-in-Wharfedale Parish Council

Minutes of the meeting of Pool-in-Wharfedale Parish Council held at, Old Pool Bank Village Hall, Quarry Farm Road, Old Pool Bank, Pool-in-Wharfedale on Monday 13th May 2019, commencing at 7.30pm.

Present Councillor Lee in the Chair.

Councillors Barlow, Cooke, Davey, Parker, and Wheeler. Also, in attendance Ward Councillors Barry and Caroline Anderson and Billy Flynn. PCSO Joel Hebden was also present.

2019/519 **ELECTION OF CHAIRMAN AND SIGNING OF THE DECLARION OF OFFICE**

The clerk asked the meeting for nominations for the position of Chairman. Councillor Davey proposed Councillor Lee this was seconded by Councillor Cooke. No further nominations were received, Councillor Lee was elected Chairman.

2019/520 **ELECTION OF DEPUTY AND SIGNING OF THE DECLARION OF OFFICE**

The Chairman moved that Councillor Rowling be appointed Deputy Chairman of Council this was seconded by Councillor Davey. No further nominations were received, Councillor Rowling was duly elected Deputy Chairman.

2019/521 **CHAIRMAN'S ANNOUCEMENTS**

The Chairman announced that Councillor Davey and herself had attended the Memorial Service for Mr John Holmes Whiteley, and asked that as a mark of respect all present stand for a minute's silence.

2019/522 **PUBLIC PARTICIPATION**

PCSO Joel Hebden gave an update on crime in the area. There have been no major incidents just one vehicle having goods stolen from it, no other burglaries or criminal activity reported in Pool.

2019/523 **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Mifsud and Rowling.

2019/524 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS.**

None pecuniary interests were disclosed by Councillors.

2019/525 **MINUTES OF LAST MEETING**

Councillor Wheeler moved that the minutes of the meetings held on Monday 8th April 2019 be approved, along with the minutes of the Finance Committee meeting dated 14th January 2019 the motion was seconded by Councillor Davey.

RESOLVED

That the Council accepts the minutes of the meetings held on the 8th April (Council) and 14th January (Finance) 2019 be accepted as a correct record.

2019/526 **OUTSIDE BODIES, WORKING PARTIES, COMMITTEES AND PANELS**

Council updated the list of representatives on Outside Bodies, working parties, panels and planning application liaison. Councillor Wheeler was recommended to fill the vacancy on Otley Action for Older People. Councillor Mifsud was appointed as Chairman of the Finance Committee.

2019/527 **CALENDAR OF MEETINGS FOR 2019-20**

The proposed calendar of meetings for 2019-20 has been circulated. Councillors agreed the list be approved.

2019/528 **INTERNAL AUDIT REPORT AND ANNUAL RETURN TO EXTERNAL AUDITOR**

The Clerk reported that the Independent Internal Auditor is currently reviewing the Council's financial records and that his report will be available shortly.

The External Auditor has issued the Annual Return to be completed and returned to the Auditor by the 1st July 2019. The clerk circulated the Annual Governance Statement and asked councillors to consider the nine statements outlined in Section 1. Councillors agreed that all the conditions have been met by the council and that the Governance Statement be approved. This was moved by Councillor Parker and seconded by Councillor Barlow.

Once Section 1 had been agreed the Clerk outlined the Financial accounting figures and statements in Section 2 of the Annual Return. Councillors agreed the figures, approval was moved by Councillor Davey and seconded by Councillor Parker.

RESOLVED

That the Accounting Statements in Section 1 and Section 2 which form part of the Annual Return be approved. The Statements be signed by the Chairman and the clerk and be dated and referenced. Council was also asked to note that any interested person, which includes but is not limited to local electors, can inspect the council's Annual Return (unaudited) and the council's accounting records for the financial year ending 31st March 2018. The inspection period will run from Monday 17th June 2019 until Friday 26th July 2019. A notice of these dates and a copy of the Annual Return (unaudited) will be published on the council website.

2019/529 **NEIGHBOURHOOD PLAN**

Councillor Wheeler reported that the final draft is now ready for consultation but is held up waiting for Leeds City Council to review the maps. A draft leaflet on the plan has been produced and it is hoped that consultation will begin soon.

2019/530 **TRAFFIC CONCERNS IN POOL**

Councillor Parker reported the nuisance caused by the arrival of scooter/motor cyclists on Sundays moving through the village, the police to be informed of their presence.

2019/531 **HONORARY £CITIZEN AWARD**

It was agreed that the Council would seek nominations for the Honorary Citizen Award for 2019-20. The Clerk will arrange for the nomination papers to be printed. Councillors will then deliver them to households.

RESOLVED

The clerk to arrange the printing of the nomination papers and to have them ready for collection at the June 2019 meeting.

2019/532 **PLANNING APPLICATIONS**

Two planning applications have been received since the last meeting. Application 19/02454/FU/NW at the Avenue Des Hirondelles was passed to Councillor Barlow for consultation and application 19/02611/FU/NW at Swallow Close was passed to Councillor Davey.

RESOLVED

Any Concerns raised about the applications will be forwarded to the Planning Authority.

2019/533 **CLERK'S REPORT**

The Clerk report previously circulated was noted. The Council agreed to contact Leeds City Council about the treatment of Knotweed at Cabin Road. The following invoices not on the monthly finance report were approved:

Salaries, Chairman's Allowance £125.00, Visionict £192.00, Pool Feast £600.00, Pool Village Hall £700.00, Otley Action for Older People £250.00, Garden Angels £330.00 and Treeworld £432.00.

RESOLVED

That the report and invoices be approved, moved by Councillor Barlow and seconded by Councillor Davey.

2019/534 **REPORTS FROM MEMBERS**

Councillor Cooke met with the Woodlands Officer at the Chevin to discuss the damage caused by contractors to many footpaths within the woods. After visiting the path of greatest concern, the Officer agreed that remedial work was required, and some funding will be made available. Other works required more investment and the Officer was unsure when and how resources might become available.

Councillor Parker reported his discussions with Powergen to disconnect the power supply to the telephone box at the post office. A quote of £740.00 has been received. Council were asked to approve the quote as the work is unavoidable. A discussion led by Councillor Davey then took place on the possible relocation of the telephone box with a suggested site at Stocks Hill.

It was agreed that the quote be approved this was moved by Councillor Parker and seconded by Councillor Barlow. Further research and thought will be given to the relocation of the box at the next meeting.

Councillor Mifsud was thanked by Councillors for the work she arranged to be done to the gate at the playground/skate park. The lock on the gate had been a cause for concern.

The Chairman has attended a meeting of the Chevin Management Committee at the White House.

RESOLVED

That Councillor Parker contact Powergen to arrange for the disconnection of the electricity supply to the telephone box.

2019/535 MONTHLY FINANCE REPORT

Councillor Barlow moved that the Monthly Finance reports for APRIL 2019 be approved this was seconded by Councillor Wheeler.

2019/536 TO CONSIDER ITEMS FOR FUTURE AGENDAS

Telephone Box
Notice Boards

The next Parish Council meeting will be held on Monday 10th June 2019 at The Methodist Rooms, Manor Gardens, Pool-in-Wharfedale commencing at 7.30pm.

The meeting closed at 9.15pm

SIGNED BY