

## Pool-in-Wharfedale Parish Council

### **Minutes of the meeting of Pool-in-Wharfedale Parish Council held at Old Pool Bank Village Hall, Old Pool Bank, Quarry Farm Road, Pool-in-Wharfedale on Monday 14<sup>th</sup> October 2019, commencing at 7.30pm.**

**Present** Councillor Lee in the Chair.

Councillors Cooke, Davey, Mifsud, Parker, Rowling, Wheeler. Also in attendance Parish Clerk John Ryan, Ward Councillors Barry and Caroline Anderson and Charlotte Mackenzie and Ann Baldwin.

2019/586 **CHAIRMAN'S ANNOUCEMENTS**

The Chairman thanked all those who attended the Civic Service and Honorary Citizen Award event. Letters were read out from Moira Keith (Honorary Citizen Award Winner), Pat Wigglesworth and Mary Finley (Nominated for the Award).

2019/587 **PUBLIC PARTICIPATION**

Charlotte Mackenzie and Ann Baldwin were invited to address the meeting about their proposal to establish a small free library in the Parish Memorial Gardens. The Group who have successfully raised £800.00 for the project are currently waiting for the final work to be completed on the free-standing library. Councillors were pleased to hear the success of the project and asked that when the library is ready, they meet with the Group to discuss the location of the library within the Memorial Gardens. Councillors thanked Charlotte and Ann for the presentation and wished the project every success.

**RESOLVED**

That the siting of the free library in the Memorial Gardens be agreed and that Councillors meet with the Group to discuss its location.

2019/588 **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Barlow and Ward Councillor Billy Flynn.

2019/589 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS.**

Councillor Rowling declared a personal interest in agenda item number 12, land south of Pool Road. Councillors Parker declared an interest in item number 8, parish land adjoining land owned by the RGMC.

2019/590 **MINUTES OF LAST MEETING**

Councillor Cooke moved that the minutes of the meeting held on Monday 9<sup>th</sup> September 2019 be approved, the motion was seconded by Councillor Davey subject to a small amendment at minute 2019/577.

**RESOLVED**

That the Council accepts the minutes of the meeting held on Monday 9<sup>th</sup> September 2019 as a true record.

2019/591 **NEIGHBOURHOOD PLAN**

Councillor Rowling reported that consultation on the Plan closes on Friday 18<sup>th</sup> October 2019. The Group will then correct any factual errors in the plan, formulate a table of responses for consideration and discuss the formal response from Leeds City Council which contains suggestions on how to improve the Plan.

2019/592 **TELEPHONE BOX**

The Clerk reported that further information has been requested from the Planning Authority on the placing of the telephone box at Stocks Hill. Council agreed that the Chairman should contact the Planning Officer with a view to meeting him on site to explain the proposal in detail. Further, it was agreed that Councillor Mifsud will obtain an estimate of the work to install the box on site. The next meeting will then decide how to progress the matter.

2019/593 **PARISH COUNCIL LAND ADJOINING LAND OWNED BY THE RGMC**

The Council discussed information circulated from Councillors Barlow and Parker on improving security at the entrance to land owned by the Parish which adjoins land owned by the RGMC. Councillor Parker said that a further option involving a security post that could be laid flat may provide a better solution. It was proposed by Councillor Rowling and seconded by Councillor Mifsud that Councillor Parker progress this option and arrange for the work to be undertaken provided the budget does not exceed £500 plus VAT.

**RESOLVED**

That Councillor Parker arrange for a suitable security fitting to be purchased and fitted at the gate entrance to the land in question and report back to the next meeting on progress or if further finances are required.

2019/594 **WHARFEDALE GREENWAY**

Councillors Rowling and Davey reported on their attendance at the last Greenway meeting where it was confirmed that the Parish Council will need to take responsibility for contact and negotiation with Landowners on securing land for the Greenway through Pool. Whilst there is no immediate urgency to undertake the task it nevertheless has huge implications for the Council and its resources. The matter will be put on hold for now.

2019/595 **POOL ARCHIVIST**

The Council needs to appoint a new archivist as the current holder is retiring from the post. The position is voluntary, and it is hoped a member of the local community will come forward to undertake the work. It may be necessary to advertise the position. The Parish also needs to take over the website dedicated to archive material and records. Councillor Rowling will report progress at a future meeting.

2019/596 **TRAFFIC CONCERNS IN POOL**

Leeds City Council Highways Department have asked that the Parish Council confirm that it wishes that the 'Welcome Signs' on the A660 at Old Pool Bank read 'Welcome to the Hamlet of Old Pool Bank'. Council confirmed this and asked the clerk to inform the Highways Department.

2019/597 **PLANNING APPLICATIONS**

Two planning applications have been received since the last meeting 19/05645/FU/NW Wharfe Crescent and 19/05471/FU/NW Old Pool Bank no objections have been received.

**RESERVED MATTERS APPLICATION LAND SOUTH OF POOL ROAD.**

The Council received an invitation to comment on a Reserved Matters Application by Taylor Wimpey from the Planning Authority on the 23<sup>rd</sup> September 2019. An extension for comments has been granted. Councillors discussed the application in some detail and information tabled with comments from residents was considered. Significant concerns remain regarding the application and Council requested that the clerk bring together these concerns in the form of a letter to send to the Planning Authority.

**RESOLVED**

Council agreed that the clerk formulates the Council's response to the Planning Authority listing its objections to the Reserved Matters Application as soon as possible.

2019/598 **STANDING ORDERS**

In Accordance with Standing Order 1w the Chairman moved that the meeting be extended for the 15-minute period allowed to conclude business. After that time any remaining items will be carried over to the next meeting.

2019/599 **CLERK'S REPORT**

The Clerk reported that the annual premium for Council Insurance was due, £1,183.64. The Council is invited to renew its insurance policy through Inspire, who have been recommended by our Brokers Came & Company. A three-year policy agreement has been suggested to receive discounts on the premium levied.

The Annual Service Level Agreement (SLA) with RGMC is now due for review this is a

yearly rolling agreement that both sides can review. It involves a payment of £1,549.00 to the RGMC from the Council for services provided.

The Secretary of POOL AFC has contacted the Council to ask if it will contribute to the cost of fireworks for the village bonfire.

The clerk reported that contact has been made with Northern Gas and Yorkshire Water about services to Churchill Flats which may be compromised by the roots of a very overgrown tree in front of a few properties. Early indications suggest no problems have been encountered but further visits will be made.

Costs so far incurred on the removal and relocation of the telephone box were noted.

Following information received from VISIONICT, it was recommended that no further action be taken on an email received suggesting a lack of security on the council website.

Invoices not on Monthly Schedule

Salaries HMRC, WYPF

Councillor Lee £100.00 (Civic Service, Food etc)

Came & Company £1,183.64 (Council Insurance)

Gregg Service £558.00 (Notice Boards, posts at playground)

Leeds Council £201.78 (Treatment of knotweed)

RGMC £1,549.00 (Service Level Agreement)

Councillors agreed that the Insurance Premium be approved, and the policy renewed. That the SLA with the RGMC be approved and the cheque released, that a grant of £100.00 be awarded to POOL AFC These actions were moved by Councillor Rowling and seconded by Councillor Parker.

**RESOLVED**

That the report and invoices be approved, moved by Councillor Parker and seconded by Councillor Rowling.

2019/600 **REPORTS FROM MEMBERS**

The Chairman provided detailed of the Remembrance Service and asked that as many councillors as possible attend. Unfortunately, the Chairman is unable to attend but Councillor Rowling will deputise. The service starts at 10.00am.

Councillor Rowling asked that the clerk investigate the renewal arrangements for the General Power of Competence for Parish Councils.

2019/601 **MONTHLY FINANCE REPORT**

Councillor Davey moved that the Monthly Finance reports for September 2019 be approved this was seconded by Councillor Parker.

2019/902 **TO CONSIDER ITEMS FOR FUTURE AGENDAS**

The next Parish Council meeting will be held on Monday 11<sup>th</sup> November 2019 at The Methodist Rooms, Manor Gardens, Main Street, Pool-in-Wharfedale commencing at 7.30pm.

The meeting closed at 9.32 pm

SIGNED BY