

# Pool-in-Wharfedale Neighbourhood Plan Steering Group

## Minutes of the meeting Monday 20<sup>th</sup> May, 2019 – Pool Memorial Village Hall

**Present:** Alexa Ruppertsberg (chair), Ailsa Bearpark, Jo Rowling, Barbara Wheeler

**Apologies:** Barry Anderson, Jeremy and Nicola Griffin, John Porter

**Note taker:** Barbara Wheeler

**Minutes of the last Meeting,** 29<sup>th</sup> April 2019, approved.

**Website:** The NP website has not been updated since first attempts were made in March.

**Actions:** to liaise with John Ryan to bring site up to date (JR)  
to finalise wording of online Survey for Reg14 (JG with JR)

**EU screening report:** Strategic Environmental Assessment & Habitats Regulations Assessment Report received from LCC; it is concluded that the neighbourhood plan is unlikely to give rise to any significant environmental effects or have significant effects on a European site therefore the PIWNP is screened out under the Conservation of Habitats and Species Regulations 2018.

**Action:** to share with Mike Dando to ensure that there is no further action needed (AR)

**NP Map:** received and assessed; 6 issues were found.

**Action:** feedback of issues to LCC to update map (AR)

**Small Edits to NP:** map 5 was not showing clearly the Local Heritage areas.

**Action:** update map 5 (AR)

**Sign off for documents to go onto the website:** JR provided overview of documents to go on the website, which will be sent to John Ryan for upload.

**Actions:** list of remaining documents with owners:  
NPSG poster (AR)  
PID consultation grid (AR)  
ICS consultation grid (AR)  
NPSG members list (NG)  
Event write ups (AR)  
School project (AR)

**Timetable for Public Consultation.** Discussion of practical dates, given summer holidays. Suggested consultation period is 6 September to 18 October with drop-in dates on 21<sup>st</sup> September and 28<sup>th</sup> September (one in Old Pool Village Hall and the

other in Pool Memorial Village Hall) and a third on 5<sup>th</sup> October, ideally in Wharfedale Court.

**Actions:** confirm availability of localities (AB: 21<sup>st</sup> and 28<sup>th</sup>; BW: 5<sup>th</sup> October)  
Populate Reg 14 consultation plan with dates and share with LCC (AR)

**Flyers, posters, questionnaire and copies of NP:** decided that 4 hard copies of NP are needed (located in Post Office, Wharfedale Court, with Hazel Lee and one in Otley Library). Will need to be printed and delivered after BH weekend in August.

Posters to be located in Pub, PSSC, Churches and Village Halls

**Actions:** Print cost implications to be determined (4 NPs, 1000 leaflets)  
Leaflet text to be written (JR)

**Next meeting:** Monday 3<sup>rd</sup> June, 7pm., Meeting Room, Pool Village Memorial Hall