

Pool Neighbourhood Planning Group Meeting

Monday 3 December 2018

Minutes

In attendance: Alexa Ruppertsberg (Chair), Jo Rowling, John Ryan (PPC), John Porter, Mike Dando & Dan Elvin (Directions Planning Consultancy)

Apologies: Jeremy Griffin, Nicola Griffin & Ailsa Bearpark

Minutes of 12 October 2018 were accepted.

Funding

Mike Dando estimated a cost of £500 (8 hours work) to bring the submission in-line with new regulations that come into force in 2019. To avoid any delay in the projected timetable he would require the OK during December to complete the check in December. The alternative was to use LCC Planning, however this was not considered to be independent by Mike. It was important that whatever direction we take the cost should outweigh any possible delays.

It was agreed further discussions amongst the committee was needed to ratify any further expenditure as it is also likely that the production of maps will require financial resources.

Boundary Discrepancy

With regards to map production JR had highlighted that newly issued maps by LCC of the Neighbourhood Area did not align with the amendment of the Parish Boundary in 2013. The discrepancy between planning and electoral boundaries needs to be resolved by LCC before we can move forward. Jo will look up historical notes to find original change of boundary notification. Should we be asked to revert to the old boundaries this would delay submission and add to costs. Procurement of maps from LCC needs to await outcome of discrepancy.

This will also delay the EU Screening process – originally scheduled for December 2018 and the Regulation 14 Consultation.

Regulation 14 Consultation – Project Delivery Plan Table

Page 45 - Recycling Potential Funding should be LCC

Page 46 - Old Pool Bank Village Hall Development Plan – Outcome of Ailsa conversation with Mary Finley

Page 46 - Transport & Traffic Creation of new footpaths – Potential Funding same as last column

Page 46 - Transport & Traffic Improved Public Transport – Fourth Column same as Fifth Column

Page 46 - Traffic & Transport Air Quality –Fourth Column PIWPC & Future Developers

Page 47 - Speeding – Fourth Column LCC

Page 47 - Business – Potential Funding Column should read N/A for first three lines

Page 47 – Business – Delete line 4

All measures not requiring funding should be embolden

Agenda item 2.6 Key Conservation Area Views

Some of the pictures (Half Moon Garage) are not considered outstanding views

Action. Ensure all photograph titles are consistent with those in the Appendix

Add to map the view number

Community Facilities

To enhance case for Pubs, Post Office, Pharmacy, etc. details of usage, footfall, facilities, weekly activities, etc. need to be added.

Action Ask owners/managers to contribute

Website

It was agreed that the Neighbourhood Plan should be a constituent of the Pool Parish Council Website. Links on the Pool-in-Wharfedale website can direct readers to the PIWPC site.

Action. Jeremy to liaise with John Ryan.

Maps

All discussions on maps were delayed until boundary issues were resolved

Action. JR to liaise with LCC

Locality Roadmap Pre-Submission

Mike to send out possible layout covering:

Governance – letters to & from LCC – letters re appointment of sub-committee

Minutes – all Steering Group Minutes and PPC minutes referring to NP

Consultation - all paperwork relating to three consultations – PID results & Grid, Informal sites consultation

Evidence Base – List of documents on website or links to other websites

Submission Examination Referendum News

PRE- Submission Document Management

It was agreed that all current and future changes to Pre-Submission Plan Version 5 should be held by Mike and one NP Committee Member Jeremy (Alexa in his absence). Alexa will make changes agreed at meeting and reference the document Version 6.

Bringing the plan into force

Produce simple leaflet (summary version) and distribute every household

Hold drop-in sessions midway through the 6 week consultation – venues PVMH, OPBVH & Wharfedale Court

Place copies of leaflet in important places – Village Halls, Wharfedale Ct, Post Office, Employers, & Churches

Place on website with links to History of Pool, Air Quality Management, etc

Ask LCC to place on their website

Use media – traditional, social media, LCC 'orange' notices

Consultation with Statutory and Non Statutory Bodies

Action. JP to create a master spreadsheet and circulate

Priority Actions Summary – in no particular order

Project Plan – requires updating

Boundary Issue needs resolving

Bring the submission in-line with new regulations that come into force in 2019

Date of next meeting Monday 7 January 2019 at 7.00pm