

Pool-in-Wharfedale Neighbourhood Plan Steering Group

Notes of Meeting – Monday 6th February 2017

Present: Jeremy Griffin, Cllr Joanna Rowling (Pool PC), Nicola Griffin, Cllr Gavin Barlow (Pool PC), Pat Lazenby, Cllr Ailsa Bearpark (Pool PC)

Apologies: Alexa Ruppertsberg, Cllr Barry Anderson (Leeds City Council)

Chair of meeting: Jeremy Griffin **Note taker:** Nicola Griffin

The Minutes of the previous meeting were approved.

Pat Lazenby will be stepping down from the Steering Group, but offered ongoing support in terms of archives, history and knowledge. Sincere thanks were given to her for all her commitment and time spent.

Preparation of the Draft Neighbourhood Plan

Jo, Alexa, Jeremy and Nicola met on Monday 30th January to put together the start of the draft NP together with the Consultant Brief document. Jo took amendments to this as mentioned to Ailsa and will update the original document.

It was decided that we should approach around 3 consultants for quotes. Otley and Clifford's consultants to be approached as soon as possible, and then Burley-in-Wharfedale's consultant for a third estimate.

We decided that the policy documents should be named in line with our 4 themes of business, transport, living and spaces, however to incorporate the following policies:

- Greenway
- Transport & Infrastructure
- Environment & Sewage
- Greenfield, Wharfe Valley and views – protection of Whiteleys

Appendices to include:

- Footpaths
- Flood map
- Conservation Areas
- "Pinch" points
- Community Assets
- Survey documents

Any Other Business

Interesting video from Sustrans was watched (<https://youtu.be/JCTx31Cnm-M>) regarding layout of roads and pavements to try and slow down traffic. It was agreed that slowing down the traffic was not the problem – the issue is proximity to pedestrians, width of pavement and the volume of traffic.

Graveyard – Pat suggested that the lack of graves needs to be addressed. However, not enough people have brought this up to the PC as an issue.

Action points:

Jo to find out estimates for printing 1000 booklets, around 40-50 pages long, in B&W and colour.

Jeremy to ask how Clifford circulated the draft NP for residents' approval.

Jeremy to ring Otley's consultant to gather some dates for a meeting.

Jeremy to engage with Clifford NP Group to find out the name of Clifford's consultant. If he hasn't heard anything back, then Jo to enquire at her meeting later in the month.

Jeremy to put Greenway route on website

Nicola to prepare profit & loss account, to go in the Appendices, once we have all the income and costs at the end of the process.

Next Meeting

Monday 6th March 2017